

**BOARD OF DIRECTORS MEETING**  
**Saturday, September 14, 2019**  
**Northumberland County Library**

**MINUTES**

**MEETING CALLED TO ORDER AT 9:30 A.M.**

**ROLL CALL AND VERIFICATION OF QUORUM (President Dustin)**

Dave Dustin, President  
Jerry Harvey, Vice President  
Sam Frye, Treasurer  
Janet Frye, Director and ACC Chair  
Terrie Dustin, Director and Maintenance Chair  
Matt Church, Director  
Cindy Howard, Director  
Lien Groenwold, Director  
Debbie Harvey, Officer and acting Secretary

Quorum exists (President Dustin)

**READING OF MINUTES FROM PREVIOUS MEETING**

Motion made to waive reading of minutes with a second. All ayes.

**VISITOR REMARKS**

None – no visitors

**TREASURER'S REPORT**

S. Frye asked all if financials were reviewed in the Drop Box for reconciliation, budget and other financial reports. All reviewed except Groenwold. S. Frye explained that money removed from reserve account to place in checking to pay for sign update at front of neighborhood. Payment made of \$4,098. It should last at least ten years and it was sealed to keep water out. There was also some stone work done on bottom of sign so that water will wick away when raining. The rest of the budget remains good and if there is any money left over at end of year, we can replace the money back to its original account.

We have three delinquent lots; 1, 36 and 28-29. Lot 36 is sending in payments and owes less than \$100. Lots 28 and 29 owe several thousand and lots may be going up for auction. We are unable to reach owner any further as address is no longer valid and relation states no further

contact with owner for years. This will be looked into further as possibility of placing pavilion or meeting area there as these lots may go up for auction.

Treasurer's report approved with one abstention from Groenwold.

### **ARCHITECTURAL CONTROL COMMITTEE REPORT**

J. Frye had one application for dog enclosure; Ivester on lot 83. They provided detailed drawings and dimensions. Visited the lot and shown where enclosure would be placed. All issues reviewed and enclosure was approved.

Received e-mail from John Mrzyglod about tree problems. Apparently where they park, tree sap is dripping on to their vehicles. He had not submitted any formal request to date.

### **MAINTENANCE COMMITTEE REPORT**

D. Dustin filled in for T. Dustin (she arrived later) and confirmed sign has been completed and grass cutting of common areas went well. Groenwold indicated that some of the weed eating was not completed down in the cul de sac. S. Frye will get with grass contractor. Groenwold stated there should be trimming done around drainage and mailboxes and needs to look uniform and this is not being done. Specifically, the grass frontage of lot 53 that belongs to Dameron is where it is inconsistent.

Bob Silva's lot is also tall and is only being cut one time per month. Several worried about Johnson grass and T. Dustin will send letter to Silva or bulletin to all regarding maintaining lots.

Trees cut back along the main road and it was discussed to possibly remove the small crepe myrtles since they are not getting enough sun. Will be reviewed at annual clean up. Groenwold asked if they could be transplanted and have someone adopt them or place them by the water.

J. Frye brought up the road and the condition of same. D. Dustin and T. Dustin went up to speak with VDOT and they will follow up. It was noted that there was a wash out between the two streets that enter into the subdivision and that stone was placed, supposedly by VDOT, to keep from washing out further.

D. Dustin indicated that he had several discussions with Atlantic Broadband regarding placing cable up Indian Trail Road

### **NOMINATION AND ANNUAL ELECTION PROCESS**

Church indicated that there are three candidates for the board. Two are new and one is Kurt Bulger. There is also a candidate for the Architectural Committee. Three candidates to fill three open slots and one candidate to fill the ACC slot.

There was much discussion regarding how the voting process should take place. D. Dustin indicated that the guests should be greeted. He also wants name tags done and make sure all are legitimate. There will be others selected at the meeting to open and process ballots.

Church is concerned that there was nothing recorded last year and no one noted who was chosen for what process. D. Harvey volunteered to notate process as it progresses. We need to keep note of roles and keep count. Church also indicated that proxies should be reviewed, roles should be noted and need to count number of people that attend the annual meeting.

Error noted on vote form and discussion of form was made regarding lot number and the error. There were concerns over last year's attempt to duplicate the ballot and submit for votes. It was generally felt that this would not take place and that if it was attempted that the others involved would be able to tell.

Church wants to define roles. Two to count and verify counts are correct and tally sheet on who and how they voted.

### **PRESIDENT'S REPORT**

D. Dustin asked about posting all documents on website and then withdrew the discussion.

S. Frye indicated that he could develop a new drop box that contained the new by-laws.

D. Dustin then discussed annual meeting to be held at Reedville Market. S. Frye will follow up to make sure we still have room available since it is no longer Tommy's.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

None

### **ADJOURNMENT**

J. Frye made motion to adjourn and J. Harvey seconded. Motion accepted unanimously.